

1260 North Dearborn Apartments
 1260 North Dearborn Parkway - Chicago, Illinois 60610
 312-944-5620 (office) 312-794-7089 (fax)
Apartment Application

If another adult is to occupy this apartment they must also fill out an application! A fifty dollar (\$50.00) nonrefundable application fee and an administration fee of \$200.00 for a studio or \$250.00 for a one-bedroom must accompany the application. If your application is declined, the administration fee will not be charged.

Application must be filled out in its entirety and signed.

NAME:(LAST) _____ (FIRST) _____ BIRTH DATE: _____ AGE: _____
 SOCIAL SECURITY # : _____ DRIVER'S LICENSE # : _____ STATE ISSUED _____
 PASSPORT # _____ COUNTRY OF ORIGIN: _____
 TELEPHONE NUMBERS: CELL/HOME _____ EMAIL: _____

CURRENT ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
CURRENT LANDLORD'S NAME: _____ ADDRESS: _____
 LANDLORD'S TELEPHONE # : _____ CURRENT RENT: _____ HOW LONG? _____
PREVIOUS ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
PREVIOUS LANDLORD'S NAME: _____ ADDRESS: _____
 LANDLORD'S TELEPHONE# : _____ PREVIOUS RENT: _____ HOW LONG? _____

EMPLOYER: _____ POSITION: _____ HOW LONG: _____
 ADDRESS: _____ SALARY: _____ per Month Year Hourly PHONE #: _____
PREVIOUS EMPLOYER: _____ POSITION: _____ HOW LONG: _____
 ADDRESS: _____ SALARY: _____ per Month Year Hourly PHONE #: _____

PERSONAL REFERENCE _____ PHONE #: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
 NEAREST RELATIVE NOT LIVING WITH YOU: _____ PHONE #: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ RELATION: _____
 IN CASE OF AN EMERGENCY PLEASE NOTIFY: _____ PHONE #: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ RELATION: _____

HOW MANY PEOPLE WILL OCCUPY THE APARTMENT? _____
 HOW DID YOU HEAR ABOUT OUR COMMUNITY? _____

CRIMINAL HISTORY

- 1) Have you ever been convicted of or pleaded guilty or "no contest" to a felony (whether or not resulting a conviction)?
No Yes, please explain _____
- 2) Have you ever been convicted of or pleaded guilty or "no contest" to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)?
No Yes, please explain _____

By signing this application, you declare that all of your responses are true and complete and authorize 1260 North Dearborn Apartments to verify this information that will include a criminal background and a credit check. Any false statements on this application can lead to rejection of your application or termination of your lease. The applicant asserts that he/she will occupy the apartment. I hereby apply for the apartment listed below and understand that owner will not refund the deposit I have made to reserve the apartment for any reason other than rejection. Upon acceptance, after the processing of this application by 1260 North Dearborn Apartments, I agree to sign my lease and complete payment of any monies owed within 24 hours.

I, _____, hereby authorize 1260 North Dearborn Apartments to obtain verification from any source to complete the process of my application.

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

AGENT: _____ APT# _____		COMMENTS: _____
RENT: _____ AMSI# _____	AMOUNT PAID \$ _____ DATE ____/____/____ HOW: _____	
DATE OF POSSESSION: _____	AMOUNT PAID \$ _____ DATE ____/____/____ HOW: _____	
LEASE NUMBER# _____		
CREDIT CARD# _____	EXP: _____ BILL ADDRESS: _____	/ZIP: _____

1260 North Dearborn Apartments

1260 North Dearborn Parkway - Chicago, Illinois 60610

Phone: (312) 944-5620

Fax: (312) 794-7089

EMPLOYMENT VERIFICATION

Company's Name: _____

Supervisor's Name & Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Current Employer

Previous Employer

Employee's name: _____

Address: _____

City: _____ State: _____ Zip: _____

I have applied for an apartment at 1260 North Dearborn Apartments. Please furnish them with the information needed to process my application. Thank you for your prompt attention to this matter.

Signature

APPLICANT: PLEASE COMPLETE THE ABOVE PORTION ↑

EMPLOYER: PLEASE COMPLETE PORTION BELOW ↓

What is their position or title? _____

How long have they been employed by your company? _____

What is their salary: _____ per: Hour / week / month / year
(Please circle one)

Additional Comments: _____

Signature & Title _____

Date: _____

Name: _____

DO NOT COMPLETE BELOW THIS LINE

Thank you for taking the time to furnish us with the above information. This information will be kept confidential and will be used only to determine acceptance for residency.

Signature of 1260 Agent

Title

Date

1260 North Dearborn Apartments

1260 North Dearborn Parkway - Chicago, Illinois 60610
Phone: (312) 944-5620 Fax: (312) 794-7089

LANDLORD VERIFICATION

Landlord's Name: _____
Address: _____
Phone: _____ Fax: _____
 Current Landlord Previous Landlord

Applicant's Name: _____
Address: _____
Apartment #: _____ City _____ State _____ Zip: _____

I have applied for an apartment 1260 North Dearborn Apartments. Please furnish them with the information needed to process my application. Thank you for your prompt attention to this matter.

Signature: _____ Date: _____

APPLICANT: PLEASE COMPLETE THE ABOVE PORTION ↑

LANDLORD: PLEASE COMPLETE PORTION BELOW ↓

1. Name(s) on Lease _____
2. Date of occupancy: From: _____ To: _____
3. Monthly rental amount: _____
4. Has (had) he/she ever paid late? _____ How late? _____ # of late payments: _____
5. Have (had) you ever had to begin eviction proceedings for nonpayment? _____
6. Is their account in good standing? _____ If not, how much do they owe? _____
7. Does (did) the applicant interfere with the rights and quiet enjoyment of other residents? _____
If Yes, Describe: _____
8. Did he/she give you proper notice of intent to move? _____
9. Would you rent to this resident again? _____

Signature: _____ Title: _____
Please print name: _____ Date: _____

DO NOT COMPLETE BELOW THIS LINE

Thank you for taking the time to furnish us with the above information. This information will be kept confidential and will be used only to determine acceptance for residency.

Signature of 1260 Agent

Title

Date