

Dearborn Plaza Apartments
1030 North Dearborn Street - Chicago, Illinois 60610
312-397-0777 (office) 312-397-0056 (fax)
Studio Apartment Application

Only one adult is to occupy this apartment. A fifty dollar (\$50.00) nonrefundable application fee and a \$200.00 nonrefundable administration fee must accompany the application. If your application is declined, the administration fee will not be charged.

Application must be filled out in its entirety and signed.

NAME:(LAST) _____ (FIRST) _____ BIRTH DATE: _____ AGE: _____
SOCIAL SECURITY # : _____ DRIVER'S LICENSE # : _____ STATE ISSUED _____
PASSPORT # _____ COUNTRY OF ORGIN: _____
TELEPHONE NUMBERS: CELL _____ OTHER _____ EMAIL: _____

CURRENT ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

CURRENT LANDLORD'S NAME: _____ ADDRESS: _____

LANDLORD'S TELEPHONE # : _____ CURRENT RENT: _____ HOW LONG? _____

PREVIOUS ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PREVIOUS LANDLORD'S NAME: _____ ADDRESS: _____

LANDLORD'S TELEPHONE # : _____ PREVIOUS RENT: _____ HOW LONG? _____

EMPLOYER: _____ POSITION: _____ HOW LONG: _____

ADDRESS: _____ SALARY: _____ per H-W-M-Y PHONE #: _____

PREVIOUS EMPLOYER: _____ POSITION: _____ HOW LONG: _____

ADDRESS: _____ SALARY: _____ per H-W-M-Y PHONE #: _____

PERSONAL REFERENCE _____ PHONE #: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

NEAREST RELATIVE NOT LIVING WITH YOU: _____ PHONE #: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ RELATION: _____

IN CASE OF AN EMERGENCY PLEASE NOTIFY: _____ PHONE #: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ RELATION: _____

HOW MANY PEOPLE WILL OCCUPY THE APARTMENT? _____

HOW DID YOU HEAR ABOUT OUR COMMUNITY? _____

CRIMINAL HISTORY

1) Have you ever been convicted of or pleaded guilty or "no contest" to a felony (whether or not resulting a conviction)?

No Yes, please explain _____

2) Have you ever been convicted of or pleaded guilty or "no contest" to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)?

No Yes, please explain _____

By signing this application, you declare that all of your responses are true and complete and authorize Dearborn Plaza Apartments to verify this information. Any false statements on this application can lead to rejection of your application or termination of your lease. The applicant asserts that he/she will occupy the apartment. I hereby apply for the apartment listed below and understand that owner will not refund the deposit I have made to reserve the apartment for any reason other than rejection. Upon acceptance, after the processing of this application by Dearborn Plaza Apartments, I agree to sign my lease and complete payment of any monies owed within 24 hours.

I, _____, hereby authorize Dearborn Plaza Apartments to obtain verification from any source to complete the process of my application.

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

AGENT: _____ APT# _____

RENT: _____ AMSI# _____

DATE OF POSSESSION: _____

LEASE NUMBER# _____

AMOUNT PAID \$ _____ DATE ___/___/___ HOW: _____

AMOUNT PAID \$ _____ DATE ___/___/___ HOW: _____

COMMENTS: _____

CREDIT CARD# _____ EXP: _____ BILL ADDRESS: _____ /ZIP: _____

Dearborn Plaza Apartments

1030 North Dearborn Street - Chicago, Illinois 60610
Phone:(312) 397-0777 Fax:(312) 397-0056

EMPLOYMENT VERIFICATION

Company's Name: _____
Supervisor's Name & Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone:(____) _____ Fax:(____) _____
_____ Current Employer _____ Previous Employer

Employee's name: _____
Address: _____
City: _____ State: _____ Zip: _____

I have applied for an apartment at Dearborn Plaza Apartments. Please furnish them with the information needed to process my application. Thank you for your prompt attention to this matter.

Signature

APPLICANT: PLEASE COMPLETE THE ABOVE PORTION

EMPLOYER: PLEASE COMPLETE PORTION BELOW

What is their position or title? _____

How long have they been employed by your company? _____

What is their salary: _____ per: Hour / week / month / year
(please circle one)

Additional Comments: _____

Signature & Title _____ Date: _____
Name: _____

DO NOT COMPLETE BELOW THIS LINE

Thank you for taking the time to furnish us with the above information. This information will be kept confidential and will be used only to determine acceptance for residency.

Signature of 1030 Agent

Title

Date

Dearborn Plaza Apartments

1030 North Dearborn Street - Chicago, Illinois 60610
Phone:(312) 397-0777 Fax:(312) 397-0056

LANDLORD VERIFICATION

Landlord's Name: _____
Address: _____
Phone:(____) _____ Fax:(____) _____
____ Current Landlord ____ Previous Landlord

Applicant's Name: _____
Address: _____
Apartment #: _____ City _____ State ____ Zip: _____

I have applied for an apartment Dearborn Plaza Apartments. Please furnish them with the information needed to process my application. Thank you for your prompt attention to this matter.

Signature: _____ Date: _____

APPLICANT: PLEASE COMPLETE THE ABOVE PORTION

LANDLORD: PLEASE COMPLETE PORTION BELOW

1. Name(s) on Lease _____
2. Date of occupancy: From: _____ To: _____
3. Monthly rental amount: _____
4. Has (had) he/she ever paid late? _____ How late? _____ # of late payments: _____
5. Have (had) you ever had to begin eviction proceedings for nonpayment? _____
6. Is their account in good standing? _____ If not, how much do they owe? _____
7. Does (did) the applicant interfere with the rights and quiet enjoyment of other residents? _____ If Yes, Describe: _____
8. Did he/she give you proper notice of intent to move? _____
9. Would you rent to this resident again? _____

Signature: _____ Title: _____
Please print name: _____ Date: _____

DO NOT COMPLETE BELOW THIS LINE

Thank you for taking the time to furnish us with the above information. This information will be kept confidential and will be used only to determine acceptance for residency.

Signature of 1030 Agent

Title

Date